

# Position Vacancy Community Food Centre Manager - Morwell



October 2023

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## There's a heart-shaped job in our new joint with your name on it.

Foodbank is looking for people with that something 'extra' for something 'extra-ordinary' in Morwell. Our new purpose-built Community Food Centre is like a big warm hug, ready to wrap its arms around the region, delivering food and so much more. If you've got a heart for food relief the size of our warehouse (metaphorically speaking), and the skills we're looking for then it's a 'yes' from us. We want to hear from you.

You'll help us design and implement our bold, innovative food programs and community engagement initiatives and play a major role in achieving our ambitious strategic growth targets for local communities in need.

Yes, you'll be based in Morwell with all its social, sporting, and educational facilities. There'll also be regular travel to and from our Yarraville HQ in Melbourne and into the Eastern region of Victoria.

### Why Foodbank:

We've been putting meals on the table for vulnerable Victorians since 1930. Meeting them where they are, on their terms, with solutions they need. Not only do we provide food to over 450 charities so they can feed their communities, but our direct distribution of free food is growing at a fast rate. From our 18-metre supermarket on a bus and Farms to Families fresh food regional markets, to our School Breakfast Club Program which now services over 1,000 Victorian schools, our coverage is expanding.

### Why we're right for you:

Our mission is critical, our vision is bold, and our marketing plans are ambitious. You know that cliché 'no two days are the same'? Ours is more like 'no two hours are the same.'

### What you'll do:

- Work with the local community as well as our Melbourne based Food Programs and Partnerships team to develop appropriate programs and models to get more food to those in need across Morwell and surrounding LGA's.
- Develop and deliver all programs at the CFC, including the community supermarket, mobile markets, community garden and cooking classes.
- Identify and develop strategic relationships and partnerships with local Government, Industry and Community groups.
- Run and staff programs to get more targeted food to where it's needed most.
- Manage the supermarket for charity partners and referred community to shop at, ensuring stock is available and appropriate.
- Identifying partnership opportunities.

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## Why you're right for us:

If you have worked in a community or a large mixed retail centre environment and have a passion for developing strategic relationships within community groups, this is the role for you.

- You want to be a part of a brand that's been around for over 90 years, and genuinely share our passion for our vision of healthy food for all.
- Able to live and breathe our values of empowerment, accountability, integrity, respect, diversity and equality.
- A positive attitude, great initiative and the ability to hit the ground running!
- Confident liaising with people at all levels in an engaging, friendly and approachable manner.
- An experienced program manager in community development and/or operations management roles.
- Strong stakeholder management and project management skills with demonstrated ability to manage and support numerous stakeholders to successfully deliver business outcomes within defined timelines.
- Strong people management skills with experience leading frontline teams.
- Proven track record of managing program or operational budgets.
- Ability to demonstrate strong interpersonal and communication skills.
- Ability to work outside of normal office hours and travel to metro and regional areas.
- Experience in Salesforce or a similar CRM platform.
- Experience in the use of Microsoft programs, including Outlook, Word, Excel and PowerPoint.

## We can offer you:

- Access to salary packaging benefits to increase your take home pay
- Staff satisfaction rates above 80%
- An organisation focused on employee wellbeing
- Supportive team environment that embraces change and innovation

## Keen to apply?

- Please review the Position Description on our website in the 'Careers' section at [www.foodbankvictoria.org.au](http://www.foodbankvictoria.org.au) and get to know us before you apply.
- Email your application to [employment@foodbankvictoria.org.au](mailto:employment@foodbankvictoria.org.au)
- Applications to include an up-to-date resume and cover letter.
- We encourage local community to apply.