

Advertisement – Data Analyst



September 2025

Are you enthusiastic about turning data into insights that drive innovation and real-world impact?

As our **Data Analyst**, you will play a vital role in supporting the organisation through insightful reporting and data-driven analysis. Using a range of analytical tools and techniques, this role helps inform strategic decisions and improve operational efficiency.

Working as part of the **Applied Research and Innovation** team, the Data Analyst will collaborate closely with internal stakeholders across various departments to understand business needs, identify trends, and deliver actionable insights. This position is also soon-to-be based in a new Melbourne CBD location as part of Foodbank Victoria's site relocation.

Why Foodbank?

Whether it's everyday emergencies or in times of crisis, Foodbank Victoria has been providing vital food relief to vulnerable Victorians for 95 years. We deliver food to people who need it in three different ways: in partnership with our charity partners, through schools and via our regional Community Food Centres.

Across our network of over 470 charity partners and 1200 schools throughout Victoria, we have distributed over 25.1 million meals in the last 12 months and are currently feeding 69,000 Victorians a day.

While supporting our charity and school partners is at the core of what we do, as the state's dedicated emergency food relief organisation, we're also here to assist Victorians through natural disasters, pandemics and the 'invisible disaster' caused by the ongoing cost of living crisis.

Why we are right for you?

Our people come for a career and stay for the mission!

You will join an organisation full of passionate and creative people who champion and invest in the vision of helping to fight for a food secure future for all Australians.

We strive for a diverse and inclusive workforce, fostering a culturally safe and supportive environment where everyone can bring their whole self to work.

Our locations span across metro and regional Victoria including Yarraville, Brooklyn, Ballarat and Morwell but the warmth of our culture is unified across all sites.

Imagine a future with us:

- Demonstrate an understanding of ERP, CRM, and other business systems from a reporting and data integrity perspective.
- Maintain systematic approach to producing reports using various packages, including Excel and BI tools.
- Develop and maintain reports and dashboards to measure the success of departments, programs, and projects.
- Liaise with departments across the business to identify opportunities for reporting/analysis.
- Scope requirements for reports, analysis and dashboards with stakeholders from across the business.

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- Use research, data, analytics and a strong evidence base to inform decision-making for all FBV leaders.
- Undertake data analysis to uncover trends, correlations, and insights using relevant data sources to influence business decisions.
- Present findings of analysis back to key stakeholders, providing recommendations where applicable.
- Extract and prepare data with strong attention to data accuracy.
- Manage databases to ensure data meets agreed standards and conventions, applying data governance best practices.
- Ensure compliance with Foodbank Victoria's policies, including WHS, privacy, and financial delegations.
- Actively contribute to a culture of inclusion, empowerment, and continuous improvement.

Why you're right for us:

- You want to be a part of a brand that's been around for 95 years and genuinely share our passion for our vision of healthy food for all.
- Able to live and breathe our values of empowerment, accountability, integrity, respect, diversity and equality.
- You have relevant tertiary qualifications and/or significant work experience.
- Ideally you have previous experience in a similar data analyst role.
- Experience in QlikSense, Power BI, Tableau, or other BI tools.
- Knowledge of Python, R or SQL and strong MS Excel skills.
- Experience working with CRM and ERP data and reports.
- Proven ability to work in a collaborative and high-performing team.
- Strong attention to detail and a 'can-do' attitude.

We can offer you:

- Access to salary packaging benefits to increase your take home pay.
- Team member satisfaction rates above 83%.
- An organisation focused on employee wellbeing.
- Supportive team environment that embraces change and innovation.
- Involvement in the charity work we do and volunteer opportunities.

Keen to apply?

- Please review the Position Description on our website in the 'Careers' section at Foodbank Victoria and get to know us before you apply.
- Email your application to employment@foodbankvictoria.org.au
- Applications to include an up-to-date resume and cover letter.