

Advertisement - Position Vacancy

Food Sourcing Coordinator



August 2024

Are you ready to make a difference? We are looking for a commercially savvy Account Manager to bring their skills to a not-for-profit organisation. This is a hands-on role working with our Food Sourcing Team to ensure a consistent supply of healthy products that will assist individuals and families in need.

Why Foodbank:

We've been putting meals on the table for vulnerable Victorians since 1930. Meeting them where they are, on their terms, with solutions they need. Not only do we provide food to over 500 charities so they can feed their communities, but our direct distribution of free food is growing at a fast rate. From our 18-metre supermarket on a bus and Farms to Families fresh food regional markets, to our School Breakfast Club Program which now services over 1,000 Victorian schools, our coverage is expanding.

Why we're right for you:

You'll join a passionate and creative team based in either our Yarraville office or Ballarat or Morwell Community Food Centres. Our mission is critical, our vision is bold, and our marketing plans are ambitious. You know that cliché 'no two days are the same'? Ours is more like 'no two hours are the same.'

What you'll be doing:

- Developing and managing relationships with national and local donors for our Agri-categories covering fresh produce, dairy, and protein.
- Sourcing new donors and maximizing existing donor partnerships to manage and grow donations.
- Negotiating procurement of stock to manage our donation shortfalls and ensure a healthy food basket is available for the community and programs at all times.
- Visiting farms, factories, packing sheds, markets, distribution centres, and industry events to actively promote Foodbank Victoria.
- Applying commercial strategies to optimize our food sourcing activities and make our dollars go further.
- Working within a team of coordinators and support personnel to ensure we are well stocked with food for distribution at call.

Why you're right for us:

- You want to be a part of a brand that's been around for over 90 years, and genuinely share our passion for our vision of healthy food for all.
- Able to live and breathe our values of empowerment, accountability, integrity, respect, diversity and equality
- Ideally you have previous experience in a partnerships or account management role.
- Fresh food, markets, or FMCG industry experience and a technical understanding of Food Safety will also be highly regarded.
- Your superpower is building and managing relationships at all levels.
- You're a top-notch communicator, networker, negotiator, and influencer.

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- Organised & adaptable, with the ability to prioritise work to get things done (including emergency response).
 - Happy to work independently and travel across Victoria seeking new suppliers.
 - Experienced in using a CRM, preferably Salesforce.
 - Great with numbers and analysing data.

We can offer you:

- Permanent full-time position.
- Access to salary packaging benefits to increase your take-home pay.
- Staff satisfaction rates above 80%
- An organisation focused on employee well-being.
- Engaging and social team culture.
- Flexible employment locations including Ballarat, Morwell, Brooklyn, Yarraville, and periodically WFH.
- Supportive team environment that embraces change and innovation.

Keen to apply?

- Review the Position Description on our website in the 'Careers' section www.foodbankvictoria.org.au and get to know us before you apply.
- Email your application to FPP.employment@foodbankvictoria.org.au
- Applications to include an up-to-date resume and cover letter telling us why this is the role for you.
- Ensure you hold and maintain a current driver's license and be prepared to drive.
- Ensure the ability to obtain and maintain a valid Working with Children Check, and willingness to undertake a criminal record check.
- Must have permanent working rights with no restrictions in Australia.
- We review applications as they're received, so don't delay. Early applications will be prioritised.