

Advertisement - Position Vacancy Warehouse Manager- Brooklyn



January 2023

About Us:

Foodbank Victoria is an independent not-for-profit organisation with 90 years' experience providing food relief to individuals and families experiencing hardship. We are the largest provider of food relief in Victoria. Our vision is healthy food for all Victorians.

Annually we distribute the equivalent of 18 million meals across metro, regional and rural communities. We work with a network of over 900 corporate and community partners to source and distribute food with the aim of helping to improve the lives of Victorians that need our support.

Why we're right for you

You'll join a passionate and creative team based in Yarraville, Melbourne where the village vibe, art deco dwellings and coffee culture are legendary. Our mission is critical, our vision is bold, and our marketing plans are ambitious. You know that cliché 'no two days are the same'? Ours is more like 'no two hours are the same.'

What you'll do:

- Oversee warehouse operations across the Brooklyn site ensuring efficient supply of food to our partners.
- Effective and productive management and supervision of direct reports, volunteers and external labour.
- Ensure products are received and stored in line with FBV and food safety requirements.
- Manage day to day contractor relationships including pest control, waste management and other general contractors.
- Facilitate in development of annual budgets for facilities requirements and exercise control measures as necessary to ensure works are completed on time and within budget.
- Develop and maintain relevant contractor relationships for maintenance works promoting consistency across FBV sites where practical.
- Complete contractor inductions and conduct regular reviews on scheduled maintenance & service agreements.
- Maintain effective management of ongoing services including Test & Tag, Pest Control, waste removal and fire equipment.
- Oversee servicing and maintenance requirements for all plant and equipment across the Brooklyn site.

Why you're right for us:

- Passionate about our vision of healthy food for all.
- Able to live and breathe our values of empowerment, accountability, integrity, respect, diversity, and equality.
- Extensive experience in managing warehouse staff.
- Interest and ability to take on multiple tasks.
- Must have forklift licence and experience in a warehouse environment, with hi-reach work.
- Experience working to Occupational Health and Safety requirements and safety-first approach to work.
- Good written and verbal communication skills.
- Well-developed organisational and time management skills.
- Ability to work in a team environment.
- Good numerical and analytical skills.
- Experience in the use of Microsoft Office and stock management programs, ideally "Pronto".

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- Food industry experience Food industry experience, preferably supermarket or similar bulk grocery line business.

We can offer you:

- Access to salary packaging benefits to increase your take home pay
- Staff satisfaction rates above 80%
- An organisation focused on employee wellbeing
- Supportive team environment that embraces change and innovation

Keen to apply?

- Please review the Position Description on our website in the 'Careers' section at www.foodbankvictoria.org.au and get to know us before you apply.
- Email your application to operations.employment@foodbankvictoria.org.au
- Applications to include an up-to-date resume and cover letter