

# Advertisement – Program Facilitator – Schools Food Literacy



April 2025

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Are you passionate about empowering communities with essential cooking skills and knowledge? The Program Facilitator – Schools Food Literacy plays a key role in bringing Foodbank Victoria's Cooking Classes program to life. This position engages both parents and students in state schools across Victoria and facilitates non-school-based classes as well. The role is designed to inspire families to cook nutritious, budget-friendly meals, while also fostering lifelong food skills. This hands-on position involves delivering classes statewide, including travel to regional areas with occasional overnight stays. If you're ready to make a meaningful impact, we'd love to hear from you.

## Why Foodbank:

Whether it's everyday emergencies or in times of crisis, Foodbank Victoria has been providing vital food relief to vulnerable Victorians for 93 years. We deliver food to people who need it in three different ways: in partnership with our charity partners, through schools and via our regional Community Food Centres.

Across our network of 500 charity partners and 1,015 schools throughout Victoria, we have distributed over 25 million meals in the last 12 months and are currently feeding 69,000 Victorians a day. While supporting our charity and school partners is at the core of what we do, as the state's dedicated emergency food relief organisation, we're also here to assist Victorians through natural disasters, pandemics and the 'invisible disaster' caused by the ongoing cost of living crisis.

## Why we're right for you

Our people come for a career and stay for the mission!

You will join an organisation full of passionate and creative people who champion and invest in the vision of helping to fight for a food secure future for all Australians.

*We* strive for a diverse and inclusive workforce, fostering a culturally safe and supportive environment where everyone can bring their whole self to work.

Our locations span across metro and regional Victoria but the warmth of our culture is unified across all sites.

## What you'll be doing:

- Deliver interactive cooking classes both in-person and online
- Travel across Victoria, including occasional overnight stays
- Set up, pack down, and ensure food safety for all sessions
- Coordinate class logistics, materials, and scheduling
- Engage with schools, families, and community stakeholders
- Support program volunteers during class delivery
- Promote healthy eating and family mealtime connections
- Assist with program administration and reporting
- Contribute to continuous improvement and evaluation

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### Why you're right for us:

- You want to be a part of a brand that's been around for over 90 years and genuinely share our passion for our vision of healthy food for all.
- Able to live and breathe our values of empowerment, accountability, integrity, respect, diversity, and equality
- Relevant tertiary qualification and/or significant work experience.
- Experience running cooking education, or public health/nutrition programs in a practical, hands-on environment.
- Experience working with education sector or other relevant community organisation highly regarded.
- Excellent customer service skills.
- Experienced in the use of Microsoft Office programs.
- Excellent interpersonal skills, with an ability to develop positive working relationships with suppliers and stakeholders both internal and external.
- Ability and willingness to work outside normal office hours to deliver program, including willingness to stay in areas overnight to accommodate effective delivery of classes.
- First Aid certificate (or willingness to achieve this)
- Hold and maintain a current driver's license and be prepared to drive.
- Willingness to undertake a criminal record check and/or Working With Children Check.
- Great attention to detail.
- Ability to lift items approximately 10kg

### We can offer you:

- Access to salary packaging benefits to increase your take home pay
- Team member satisfaction rates above 80%
- An organisation focused on employee wellbeing
- Supportive team environment that embraces change and innovation

### Keen to apply?

- Please review the Position Description on our website in the 'Careers' section at [www.foodbankvictoria.org.au](http://www.foodbankvictoria.org.au) and get to know us before you apply.
- Email your application to [employment@foodbankvictoria.org.au](mailto:employment@foodbankvictoria.org.au)
- Applications to include an up-to-date resume and cover letter