



Foodbank NSW & ACT

Warehouse Pick Packer

Reporting to: Floor Team Leader

Hours: Full time, 38 hours per week

Location: Foodbank NSW & ACT
50 Owen St, Glendenning, NSW 2761

Key Relationships: Team Leaders
Inventory team
Warehouse Manager

ABOUT FOODBANK

Foodbank is Australia's largest and most trusted food relief charity. We are the pantry to the charity sector and believe everyone should have access to good quality food. We are here for the everyday Australians who are going without essentials, and it is our job to help change that.

Foodbank NSW & ACT is a not-for-profit, non-denominational, federated organisation operating in every state and territory in Australia. Food insecurity is a growing problem, requiring a huge, coordinated response.

Foodbank NSW & ACT has been fighting hunger since 1992. Each month we provide 339,200 people across our state and territory with food and grocery assistance. We bridge the gap between the food and grocery industry's surplus items and those going without food. Our employees and volunteers are determined to end hunger.

YOUR ROLE

Reporting to the Floor team leader, ensuring accurate and timely picking processes work with maximum efficiency. Working within a team to ensure all orders are completed by the end of the day. And any other tasks directed by the team leader including relabelling and sorting product.

KEY RESPONSIBILITIES

- Picks products ensuring correct item, quantity/weight, and location.
- Packs product to ensure quality is maintained and product can travel safely.
- Label and identify order to ensure accuracy and traceability.
- Ensure ambient/chilled/frozen stock is packed and stored accordingly.
- Monitors product quality/accuracy frequently, reporting problems immediately.
- Ensures "mixed" product is picked fairly with good variety.
- Assists with product re-packing, re-labelling, and other product packing activities.
- Follows good warehouse management and work safe practices.
- Maintains a clean, sanitary work area, including daily housekeeping.
- Always follows all work health and safety rules for the site, reporting any risk or incidents in a timely manner.
- Performs other duties as assigned.



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PICKER/PACKER QUALIFICATIONS / SKILLS:

- Experience with pick/packing duties in a similar warehouse environment
- Able to lift 20kg, and perform manual handling tasks (picking, lifting, loading, bending, wrapping)
- Experienced with a pallet jack and pallet pick/packing
- 10,000 + steps per day in ambient/chilled/freezer conditions
- Previous experience in the Food/Beverage Industry preferred but not essential

WHAT YOU GET IN RETURN

- Begin a new purpose driven role where you come to work each day and make a difference to the lives of people in need.
- Work with a variety of stakeholders who are all passionate about ending hunger.
- A positive workplace culture and flexible working environment.

OUR COMMITMENT TO DIVERSITY

We are committed to building and nurturing an inclusive community for our employees. We do not discriminate on the basis of race, national origin, gender identity, sexual orientation, disability, age or other legally protected status.

OUR COMMITMENT TO RECONCILIATION

We recognise the Darug people as the original custodians of the land on which Foodbank NSW and ACT operates. We pay our respects to elders, past and present, and acknowledge the Aboriginal people for their custodianship on this land. We encourage Aboriginal and Torres Strait Islanders who meet the role requirements to apply.