



Paying Your Account

IMPORTANT: Before making a payment, please wait until you have received your goods and have been issued with a Tax Invoice.

Do not pay your Order Confirmation

Depending on stock availability the invoice amount may differ from order.

Make A Payment

Pay directly into our account via Bank Transfer (EFT).

Please deposit cash/cheques directly into our bank account from your local branch. Do not mail cheques.

We do not accept credit card payments.

Payment Details

BANK: NAB

BSB: 083 170

ACC: 598 662 999

Payment Reference

Use your Account (Agency) Code as a payment reference.

Including tax invoice number/s is also helpful.

Email your remittance or proof of payment to accounts.receivable@foodbankvictoria.org.au

Our Payment Terms

Standard payment terms are 30 days from invoice date.

Alternatively, you are welcome to make one payment per month. If choosing this option, please pay the total balance of your end-of-month statement within 10 days of receiving it.

		Foodbank Victoria Warehouse A 441-459 Kororoit Creek Rd Altona VIC, 3018 ABN: 94 117 688 829 Email: receipts@foodbankvictoria.org.au Phone: 03 9362 8300		TAX INVOICE	
Sold To:		Deliver To:		Invoice Date: 16-FEB-26 Invoice No: 207916 Due Date: 18-MAR-26	
YOUR ACCOUNT (AGENCY) CODE IS FOUND HERE		Delivery Date: 17-FEB-26		TAX INVOICE DETAILS	
Email: Phone:					
Account	Order Ref	Terr	Whse	Rep	Our Order No
ABCDEF	SA100129 :PU 10:30 -	1180	BLT	166	207916

Your Monthly Statement

Monthly statements are issued at the end of each month.

Statements show current transactions so please review for anything that has been missed.



STATEMENT

**Foodbank Victoria Limited**
Warehouse A,
441-459 Kororoit Creek Road
Altona VIC 3018
Phone: 03 9362 8300
ABN: 94 117 688 829

Statement For:

Statement Date: 31/01/2026
Account Code: ABCDEF

ACCOUNT CODE

INVOICE/ORDER NUMBER

TRANSACTION AMOUNTS

Date	Reference	Details	Type	Amount	Running Balance
19-JAN-2026	202500	SA126000 :PU 09:30	IN	187.74	187.74
23-JAN-2026	223228	SA126400 :PU 10:30	IN	367.75	555.49
24-DEC-2025	257407	-28425	CN	-5.00	550.49

Bank: NAB
Account Name: Foodbank Victoria Op Acct
BSB: 083 170
Account No: 598 662 999

IN – Invoice
CN – Credit Note
CU – Credit
Unallocated
(duplicate OR
over payment/s)

Total Balance 281.70

TOTAL OWING AS OF END OF MONTH

NOTE: Statements reflect your account as of the last day of the month.

Any payments received in the following month will **not** appear on the statement.

A negative Total Balance means your account is in credit.

Need A Hand – Get in Touch!

Our Community Team

community@foodbankvictoria.org.au
Or call: 9362 8346

- Items not received
- Order queries or changes
- Updates to contact or login details.
- Issues placing an order
- Delivery issues

Accounts Receivable

accounts.receivable@foodbankvictoria.org.au
Or call: 9362 8366

- Payments or amounts owing
- Copies of invoices, statements or credit notes
- Statement explanations
- Payment errors
- Email remittance / payment information